

बिहार सरकार
बिहार राज्य आपदा प्रबंधन प्राधिकरण
(आपदा प्रबंधन विभाग)
D- ब्लॉक, 5वाँ तल, सरदार पटेल भवन-800023

अल्पकालीन निविदा आमंत्रण सूचना

बिहार राज्य आपदा प्रबंधन प्राधिकरण, पटना के द्वारा सोनपुर मेला, 2024 के अवसर पर लगाये जाने वाले पैवेलियन/पंडाल के अधिष्ठापन एवं अन्य संदर्भित सेवाओं/सामग्रियों की अधिप्राप्ति हेतु सक्षम, अनुभवी इच्छुक निबंधित एजेंसियों से निविदा का आमंत्रण किया जाता है। इस निविदा की विवरणी एवं शर्तें निम्नवत् है-

- i. कार्यालय में प्री-बिड मीटिंग की तिथि -28.10.2024 (अपराह्न- 03:00 बजे)
- ii. कार्यालय में निविदा प्राप्ति की अंतिम तिथि -04.11.2024 (अपराह्न- 05:00 बजे तक)
- iii. कार्यालय में तकनीकी निविदा खुलने की तिथि -05.11.2024 (अपराह्न- 03:00 बजे)
- iv. कार्यालय में वित्तीय निविदा खुलने की तिथि -06.11.2024 (पूर्वाह्न- 11:00 बजे)
- v. निर्धारित अन्तिम तिथि के पश्चात निविदा स्वीकार नहीं की जायेगी ।
- vi. अग्रधन की राशि 20,000/- (बीस हजार रुपये)।
- vii. सेवा/सामग्रियों की आपूर्ति का आदेश प्राधिकरण कार्यालय द्वारा दिया जायेगा ।
- viii. इस संबंध में आवश्यक प्रक्रिया, शर्तों आदि की जानकारी तथा सामग्री/सेवा की सूची, मात्रा/गुणवत्ता का विस्तृत विवरण बिहार राज्य आपदा प्रबंधन प्राधिकरण के वेबसाइट www.bsdma.org/tender पर देखा जा सकता है।
- viii. निविदा को पूर्णत या अंशतः रद्द करने का अधिकार प्राधिकरण के पास सुरक्षित रहेगा।

(मीनेन्द्र कुमार)
सचिव

11/10/24

BIHAR GOVERNMENT
BIHAR STATE DISASTER MANAGEMENT AUTHORITY
(Disaster Management Department)
D-Block, 5th Floor, Sardar Patel Bhawan, Patna-800023
Phone No.-0612-2522082. Fax NO.- 0612-2522311
(Website - www.bsdma.org)

Short Term Notice Inviting Tender

For Empanelment of Agency for Sonepur Mela-2024

The Secretary, Bihar State Disaster Management Authority, Govt. of Bihar (BSDMA), invites sealed Tender (Two Bid System) from reputed and experienced agency/contractor for rate contract for empanelment of the Agency/Contractor for Sonepur Mela-2024 (to be continued for one month).

Tender shall be submitted by interested agencies in an outer sealed non-transparent envelope super scribed with "NIT for Empanelment of Contractor / Agency for Sonepur Mela-2024, name of the agency and contact no./ email-id of the agency". The outer envelope shall contain the following two sealed non-transparent envelopes:-

A) Envelope- I: Marked as Technical Bid

B) Envelope- II: Marked as Financial Bid

Each envelope (Technical Bid & Financial Bid) should be marked with "NIT for Empanelment of contractor/agency for Sonepur Mela-2024, name of the agency and name of Bid (Technical or Financial)". Details regarding Eligibility Criteria, Term & Conditions, Payments Guidelines etc. can be seen in the "Tender Section" of the website: <http://www.bsdma.org>.

Pre- Bid Meeting in Conference Hall	-	28 October 2024 Time till 03.00 PM
Bid Receiving in BSDMA	-	04 November 2024 Time till 05.00 PM
Bid Opening in Conference Hall(Technical)	-	05 November 2024 till 03.00 PM
Bid Opening in Conference Hall(Financial)	-	06 November 2024 till 11.00 AM

An EMD (Earnest Money Deposit) of Rs. 20,000/- (Rs. Twenty Thousand Only) in the form of a Demand Draft drawn from a Scheduled Bank/Nationalized Bank of India, in favor of "Secretary, Bihar State Disaster Management Authority" payable at Patna must be enclosed with the Technical Bid.

If the envelope is/are not sealed and marked properly, the tendering authority will assume no responsibility for disqualification. Incomplete response or those received after the specified time and date or not fulfilling the specified requirement shall not be considered.

Financial Bid of only those bidders, who have qualified the technical eligibility criteria shall be opened on the date and time as specified above.

The undersigned reserves the right to issue addendum/ corrigendum, to accept or reject any or all proposal, or to cancel the whole NIT at any stage without assigning any reason thereof.


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Eligibility criteria, Term & Conditions, Payments Guidelines etc for Empanelment of Agency for Sonepur Mela-2024

1. Pre Bid Meeting

A Pre Bid meeting with bidders is scheduled on 28 October, 2024 at 3.00 PM in the Office of BSDMA. After Pre Bid meeting, if necessary, a corrigendum may be uploaded on our website for further direction to the prospective tendering agencies.

2. Bid Validity Period

The Bid Validity Period will be End of Sonepur Mela, 2024.

3. Earnest Money Deposit (EMD)

Refundable Earnest Money shall be deposited as indicated in the "Notice Inviting Tender" failing which the Bids submitted the agency shall be out-rightly rejected.

3.1 No interest will be payable on the amount of EMD irrespective of the outcome of tendering process.

3.2 The EMD of unsuccessful bidder will be returned after expiry of Bid validity period or issue of Letter of Award (LOA) and submission of performance guarantee by successful bidder, whichever is earlier.

4. Performance Guarantee (Non-Interest bearing)

4.1 The successful bidder has to submit performance guarantee (PG) of Rs. 50,000/- (Fifty Thousand only) in the in the form of a Demand Draft drawn from a Schedule Bank/Nationalized Bank in favour of " Secretary, Bihar State Disaster Management Authority" payable at Patna failing which the EMD shall be forfeited. The EMD of successful bidder may be adjusted into the Performance Guarantee and the DD of balance Rs. 30,000/- has to be submitted. The Performance Guarantee will be released after two months from the date of end of contract.

4.2 Performance Guarantee can be forfeited and the LOA may be cancelled, if the successful bidder fails to supply the items within the stipulated time/quantity/quality as given in the work order and to the full satisfaction of BSDMA. The decision of Secretary, BSDMA will be final and conclusive in this regard.

5. Before finalizing the tender, the premises/facilities of the bidder may be inspected by the internal purchase committee.

6. Conditional tender shall not be considered.

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7. Minimum Eligibility Criteria & required documents with technical bid:-

Sl. No.	Criteria	Document to be submitted (attach self-attested Xerox copy)
1	Registered with Commercial Tax department	GST Registration No. & update 3B Filling Status.
2	Average Annual Turnover over Rs. 50Lacs (Fifty Lacs) for the last Two financial years 2022-23 and 2023-24	Audited Balance-sheet and P&L Account or a CA Certificate
3	Registered with Income Tax Department and ITR Two financial Year 2021-2022 & 2022-2023	PAN Card and ITR
4	Not blacklisted by Central or State Government or any of their departments or by any Public Sector Undertaking (PSUs)	Affidavit before notary
5	Prior work experience of having successfully completed such type of work like as Bihar Diwas, Sonapur Mela and any other functions without any time or cost overrun, organized by the Agencies having experience at least for 03 years	Experience Certificate/ work order
6	EMD of Rs. 20,000/- (Twenty Thousand only) in favour of Secretary, "Bihar State Disaster Management Authority" payable at Patna.	Demand Draft drawn from a scheduled bank of India.

Note:

- (I) The Financial Bid of only those bidders will be opened, who will fulfill the above "Minimum Eligibility Criteria" under Technical Evaluation.
- (II) The successful agency has to take such corresponding registration as required under New GST Laws.

8. Bid Price and Evaluation of Financial Bid and Letter of Award (LOA)

- 8.1 All taxes and other charges like transportation etc. shall be included in the Quoted Rates and shall be written in the blank space specified on APPENDIX-I. However, in the Invoice, Tax (es) has to be shown separately. Nothing will be paid over and above the quoted price under any circumstances.
- 8.2 No request relating to advance payment of the ordered materials will be entertained.
- 8.3 The price should be quoted in both in words and figures and in Indian Rupees only.
- 8.4 Taxes will be deducted at source as applicable.
- 8.5 The bidder shall quote for all of the items as mentioned under Financial Bid. L-1 bidder will be evaluated on the basis of total cost and will be so selected.
- 8.6 BSDMA will issue Letter of Award (LOA) to the successful bidder.


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8.7 Work orders will be issued upon requirement only. Selection of bidder under the RFQ or Issuance of LOA will not guarantee issuance of work order/s and BSDMA will not assume any liability or cost towards it.

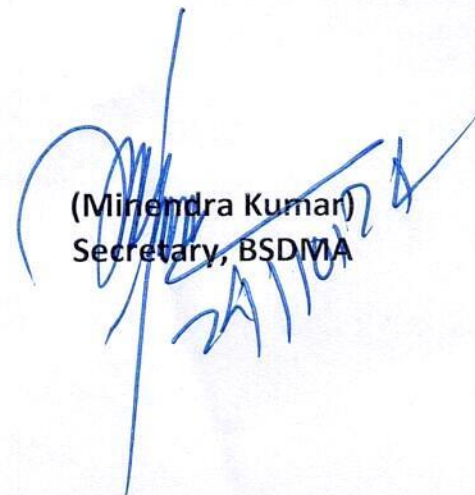
8.8 Items will have to be supplied as per the quantity and specification mentioned in the work order. The quality of the items supplied should be as per satisfaction of BSDMA. The supplies have to be made at the site of Sonepur Mela.

Failure on the part of successful bidder to do so may result in cancellation of its LOA/Work Order and their Performance Guarantee may be forfeited. In such case, BSDMA may, at its liberty, negotiate with other bidders (L-2 and so on) for the supplies to be made at L1 prices or at negotiated rates. Also in case of exigencies and volume of supplies, BSDMA may request L2 bidder of respective items and so on to make the supplies at the negotiated rate of L-1 bidder.

8.9 The rate quoted shall be valid for Sonepur Mela, 2024 from the date of issuing of LOA.

8.10 Payment shall be released on submission of bills with copy of work order issued by BSDMA. The satisfactory performance will be the essence under this contract and would need to be executed in the specified time frame and quality as per the work order. BSDMA may also charge penalty up to a maximum of 5% of the payments due, if the performance is not satisfactory. BSDMA may at its discretion can reject whole of the supplies, if they were found to be of unsatisfactory quality. In that case, fresh supplies will have to be made at the bidder's own cost. The decision of Secretary, BSDMA will be final and conclusive in this regard. BSDMA reserves the right to get work done as this risk of cost the approved vendor.

8.11 The continuous unsatisfactory performance may lead to confiscation of performance guarantee and cancellation of LOA. The decision of Secretary, BSDMA will be final and conclusive in this regard.



(Minendra Kumar)
Secretary, BSDMA

Government of Bihar
Bihar State Disaster Management Authority
(Disaster Management Dept)
D-Block, 5th Floor, Sardar Patel Bhawan, Patna-800023
Financial Bid / Tender

Sl. No	List of required Items	Quantity	Rates Per Unit in Rs. (Including all taxes)	Unit
1	Construction of Water proof Pandal& Stall with partition of ply wood with white cloth interior, roofing, brown cloth exterior, Three side GI Sheet, Plywood Side wall for pandal etc. all complete (partition walling).	10000 sq.ft (approx.)		per sq.ft
2	Wooden Flooring covered with new carpet inside the pandal and corridor	8000 sq.ft (approx.)		per sq.ft
3	Protection Gate of Main Pandal with Entry and Exit Gate. (20' x 7' x 02x02 Pcs) = 280 sq.ft.	280 sq.ft		per sq.ft
4	<ul style="list-style-type: none"> • VIP Room with wooden flooring, carpet with following items- <ul style="list-style-type: none"> (a)central table – 1Pc (b) executive sofa set- 1Pc (1+2) (c)executive chairs- 10 Pc (d)room fresheners – 1 Pc (Self Dispenser) (e)tissue paper- 10 Packet (f)dust bin- 1Pc (15L) (g) Refrigerator (180 Ltr.) – 1Pc (h)seasonal flower pots- 2Pc (i) Mineral Water bottle (½ ltr)– on demand • Attached Washroom. Size 6' x 8'=48sq.ft . with tiles flooring, piped water supply, a commode, a wash basin. <ul style="list-style-type: none"> (a)hand wash- 5Pc (Liquid) (b) towel- 1Pc washed towel for everyday (c) fresheners- 4Pc (d) Bucket & Mug- 1Pc each (e) dustbin – 1 pc (10L) 	01 Room		Each Room (For one Month)
(B)	<ul style="list-style-type: none"> • Common Room with Washroom. 12' x 10'=120sq.ft . Toilets including flooring with punning plaster, a commode, a wash basin, piped water supply, <ul style="list-style-type: none"> (a)towel- 1Pc washed towel for everyday (b)Hand Wash – 10Pc (Liquid) (c) Air Freshener and Disinfectant – 5Pc each Complete cleaning after every two hours Separately for Male and Female.	01 Room 02 Toilet (Male & Female)		Each Room (For one Month)
5	Temporary Stage inside Main Pandal (for stage performance and other activities) Size 30' x 15'(Approx) =300sq.ft .	450 sq.ft		per sq.ft

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6	Curtain / Parda (VIP Room and Common Room)	04 Piece		Per Unit/ Piece
7	Selfi Point with BSDMA Logo and floral decoration	02 Piece		Per Unit/ Piece
8	(a)Food Zone Waterproofing	800 sq.ft		per sq.ft
	(b)Food Zone Cloth Walling and ceiling	500 sq.ft		per sq.ft
	(c)Food Zone Water Pipeline Connection & Tapping With Material	01 Piece		Per Unit/ Piece
	(d)Water Tape	05 Piece		Per Unit/ Piece
	(e)Table Wrap	(On demand)		
9	Flex work with iron frame	As per requirement		per sq.ft
10	Flex without frame	200 sq.ft		per sq.ft
11	Flower decoration near gate and stage (fresh seasonal flowers)	2 days		per day
12	Balloon for decoration (each bunch of 5 balloons)	10 bunch		each bunch
13	Flower Pots (गमला मौसमी फूलों के साथ)	20 Piece		Per Unit/ Piece
14	Bouquet of 10 Roses (inclusive necessary inaugural items such and ribbon, scissor, etc.)	10 Piece		Per Unit/ Piece
15	Tables with table cloth	100 Piece		Per Unit/ Piece
16	VIP Chair	10 Piece		Per Unit/ Piece
17	Fiber chair /comfortable chair	150 Piece		Per Unit/ Piece
18	Wooden folding cots with Toshak, Bed Sheet, Pillow with cover, Blanket	70 Piece		Per Unit/ Piece
19	Government Electricity Connection	1 Piece		Per Unit/ Piece
20	Silent Generator Set 20 KVA Diesel with Operator 24 Hours	1 Piece		Per Unit/ Piece
21	Halogen/ L.E.D / Lighting/ tube light	100 Piece		Per Unit/ Piece
22	Metal Light (on Front)	05 Piece		Per Unit/ Piece
23	Ceiling Fan	30 Piece		Per Unit/ Piece
24	Stand Fan	15 Piece		Per Unit/ Piece
25	Exhaust Fan	03 Piece		Per Unit/ Piece
26	Power Plug	30 Piece		Per Unit/ Piece
27	Extension board for power supply (15 Amp)	10 Piece		Per Unit/ Piece
28	Projector	1 Piece		Per Unit/ Piece

[Handwritten Signature]
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29	Music System with mike	2 Piece		Per Unit/ Piece
30	Cordless mike	2 Piece		Per Unit/ Piece
31	Fire Extinguisher (10) (Medium) & Fire balls (5)	10+5=15 Piece		Per Unit/ Piece
32	Smoke Detector, Heat Detector & Infrared Detectors	1+1+1=03 Piece		
33	Dustbins Big size – 3'	4 Piece		Per Unit/ Piece
34	Dustbins Medium size – 2'	6 Piece		Per Unit/ Piece
35	Sweeper and waste disposer worker (On per day basis)	4 Piece		Per Unit/ Piece
36	Front Fascia (Plywood) above Entry and Exit Gate.	1000 sq.ft		per sq.ft
37	Bamboo Tree / Show plant	10 Piece		Per Unit/ Piece
38	Day/Night Guard	04		Per Unit/ Piece
39	LED TV (42") as and when required.	1 Piece		Per Piece Per day
40	Trunk box for storage with lock and keys	3 Piece		Per Piece one month's/ Each
41	White sand filling with labour cost for its disbursement (On demand)	(On demand)		Per Tractor
42	Soak Pit	2 Piece		Per Unit/ Piece
43	Wash Basin for Mess	2 Piece		Per Unit/ Piece
44	Land Leveling & Cleaning	1000 sq.ft		per sq.ft
45	Chauki (6'x4')	10 Piece		Per Pc
46	Preparation and installation of indoor LED wall of size 30'x15' for 30 days			Composite cost
47	Mineral water 20ltr jar with dispenser	(On demand)		Per day
48	Rooms(12'x10'each)for officers (attached washroom) Specification: Bulb, fan, table, shining floors finish, good condition walls,	7 Piece		For 30 Day's
49	Hall (40'x40') with washroom Specification: Bulb, fan, table, shining floors finish, good condition walls,	2 Piece		For 30 Day's
50	Foot – Fall counting machine	1 Piece		For 30 Day's

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51	Wi-Fi in Pandal	1 Piece		For 30 Day's
52	Living Room Medium Size With bath room & toilet. (approx. 10'x12') Under Radius 1-1.5 km.	06 Room		For 30 Day's
53	Hall Big Size With bath room & toilet. (approx. 20'x12') Under Radius 1-1.5 km.	06 Room		For 30 Day's

- Note: 1. The quantity of the above mentioned items may vary as per the requirement on the spot.
2. The total floor area may also vary as per the availability of the space.
3. The payment will be made on the basis of verification by BSDMA on actual work done on the spot.
4. It's Include disinfection, fogging for Mosquito & repellents.
5. An above mentioned items will be measured for the period of Sonpur mela.

(Minendra Kumar)
Secretary, BSDMA

21/10/24