

बिहार सरकार
बिहार राज्य आपदा प्रबंधन प्राधिकरण
(आपदा प्रबंधन विभाग)
D-ब्लॉक, 5वाँ तल, सरदार पटेल भवन-800023

अल्पकालीन निविदा आमंत्रण सूचना

बिहार राज्य आपदा प्रबंधन प्राधिकरण, पटना के द्वारा सोनपुर मेला, 2023 के अवसर पर लगाये जाने वाले पैवेलियन /पंडाल के अधिष्ठापन एवं अन्य संदर्भित सेवाओं/सामग्रियों की अधिप्राप्ति हेतु सक्षम, अनुभवी इच्छुक निबंधित एजेंसियों से निविदा का आमंत्रण किया जाता है। इस निविदा की विवरणी एवं शर्तें निम्नवत् है-

- i. कार्यालय में प्री-बिड मीटिंग की तिथि - 26.10.2023 (अपराह्न- 03:00 बजे)
- ii. कार्यालय में निविदा प्राप्ति की अंतिम तिथि - 27.10.2023 (अपराह्न - 05:00 बजे तक)
- iii. कार्यालय में निविदा खुलने की तिथि - 30.10.2023 (पूर्वाह्न- 11:00 बजे)
- iv. निर्धारित अन्तिम तिथि के पश्चात निविदा स्वीकार नहीं की जायेगी ।
- v. अग्रधन की राशि 20,000/- (बीस हजार रुपये)।
- vi. सेवा/सामग्रियों की आपूर्ति का आदेश प्राधिकरण कार्यालय द्वारा दिया जायेगा ।
- vii. इस संबंध में आवश्यक प्रक्रिया, शर्तों आदि की जानकारी तथा सामग्री/सेवा की सूची, मात्रा/गुणवत्ता का विस्तृत विवरण बिहार राज्य आपदा प्रबंधन प्राधिकरण के वेबसाइट www.bsdma.org/tender पर देखा जा सकता है।
- viii. निविदा को पूर्णत या अंशतः रद्द करने का अधिकार प्राधिकरण के पास सुरक्षित रहेगा।

(सुनील कुमार)
सचिव

BIHAR GOVERNMENT
BIHAR STATE DISASTER MANAGEMENT AUTHORITY
(Disaster Management Department)
D-Block, 5th Floor, Sardar Patel Bhawan, Patna-800023
Phone No.-0612-2522082. Fax NO.- 0612-2522311
(Website - www.bsdma.org)

Short Term Notice Inviting Tender

For Empanelment of Agency for Sonepur Mela-2023

The Secretary, Bihar State Disaster Management Authority, Govt. of Bihar (BSDMA), invites sealed Tender (Two Bid System) from reputed and experienced agency/contractor for rate contract for empanelment of the Agency/Contractor for Sonepur Mela-2023 (to be continued for one month).

Tender shall be submitted by interested agencies in an outer sealed non-transparent envelope super scribed with "NIT for Empanelment of Contractor / Agency for Sonepur Mela-2023, name of the agency and contact no./ email-id of the agency". The outer envelope shall contain the following two sealed non-transparent envelopes:-

A) Envelope- I: Marked as Technical Bid

B) Envelope- II: Marked as Financial Bid

Each envelope (Technical Bid & Financial Bid) should be marked with "NIT for Empanelment of contractor/agency for Sonepur Mela-2023, name of the agency and name of Bid (Technical or Financial)". Details regarding Eligibility Criteria, Term & Conditions, Payments Guidelines etc. can be seen in the "Tender Section" of the website: <http://www.bsdma.org>.

Pre- Bid Meeting in Conference Hall	-	26 October 2023 Time till 03.00 PM
Bid Receiving in BSDMA	-	27 October 2023 Time till 05.00 PM
Bid Opening in Conference Hall	-	30 October 2023 Time till 11.00 AM

An EMD (Earnest Money Deposit) of Rs. 20,000/- (Rs. Twenty Thousand Only) in the form of a Demand Draft drawn from a Scheduled Bank/Nationalized Bank of India, in favor of "Secretary, Bihar State Disaster Management Authority" payable at Patna must be enclosed with the Technical Bid.

If the envelope is/are not sealed and marked properly, the tendering authority will assume no responsibility for disqualification. Incomplete response or those received after the specified time and date or not fulfilling the specified requirement shall not be considered.

Financial Bid of only those bidders, who have qualified the technical eligibility criteria shall be opened on the date and time as specified above.

The undersigned reserves the right to issue addendum/ corrigendum, to accept or reject any or all proposal, or to cancel the whole NIT at any stage without assigning any reason thereof.

Eligibility criteria, Term & Conditions, Payments Guidelines etc for Empanelment of Agency for Sonepur Mela-2023

1. Pre Bid Meeting

A Pre Bid meeting with bidders is scheduled on 26 October 2023 at 3.00 PM in the Office of BSDMA. After Pre Bid meeting, if necessary, a corrigendum may be uploaded on our website for further direction to the prospective tendering agencies.

2. Bid Validity Period

The Bid Validity Period will be End of Sonepur Mela, 2023.

3. Earnest Money Deposit (EMD)

Refundable Earnest Money shall be deposited as indicated in the "Notice Inviting Tender" failing which the Bids submitted the agency shall be out-rightly rejected.

3.1 No interest will be payable on the amount of EMD irrespective of the outcome of tendering process.

3.2 The EMD of unsuccessful bidder will be returned after expiry of Bid validity period or issue of Letter of Award (LOA) and submission of performance guarantee by successful bidder, whichever is earlier.

4. Performance Guarantee (Non-Interest bearing)

4.1 The successful bidder has to submit performance guarantee (PG) of Rs. 50,000/- (Fifty Thousand only) in the form of a Demand Draft drawn from a Schedule Bank/Nationalized Bank in favour of " Secretary, Bihar State Disaster Management Authority" payable at Patna failing which the EMD shall be forfeited. The EMD of successful bidder may be adjusted into the Performance Guarantee and the DD of balance Rs. 30,000/- has to be submitted. The Performance Guarantee will be released after two months from the date of end of contract.

4.2 Performance Guarantee can be forfeited and the LOA may be cancelled, if the successful bidder fails to supply the items within the stipulated time/quantity/quality as given in the work order and to the full satisfaction of BSDMA. The decision of Secretary, BSDMA will be final and conclusive in this regard.

5. Before finalizing the tender, the premises/facilities of the bidder may be inspected by the internal purchase committee.

6. Conditional tender shall not be considered.

7. Minimum Eligibility Criteria & required documents with technical bid:-

Sl. No.	Criteria	Document to be submitted (attach self-attested Xerox copy)
1	Registered with Commercial Tax department	GST Registration No. & update 3B Filling Status.
2	Average Annual Turnover over Rs. 50 Lacs (Fifty Lacs) for the last Two financial years 2021-22 and 2022-23	Audited Balance-sheet and P&L Account or a CA Certificate
3	Registered with Income Tax Department and ITR Two financial Year 2020-2021 & 2021-2022	PAN Card and ITR
4	Not blacklisted by Central or State Government or any of their departments or by any Public Sector Undertaking (PSUs)	Affidavit before notary
5	Prior work experience of having successfully completed such type of work like as Bihar Diwas, Sonapur Mela and any other functions without any time or cost overrun, organized by the Agencies having experience at least for 03 years	Experience Certificate/ work order
6	EMD of Rs. 50,000/- (Fifty Thousand only) in favour of Secretary, "Bihar State Disaster Management Authority" payable at Patna.	Demand Draft drawn from a scheduled bank of India.

Note:

- (I) The Financial Bid of only those bidders will be opened, who will fulfill the above "Minimum Eligibility Criteria" under Technical Evaluation.
- (II) The successful agency has to take such corresponding registration as required under New GST Laws.

8. Bid Price and Evaluation of Financial Bid and Letter of Award (LOA)

- 8.1 All taxes and other charges like transportation etc. shall be included in the Quoted Rates and shall be written in the blank space specified on APPENDIX-I. However, in the Invoice, Tax (es) has to be shown separately. Nothing will be paid over and above the quoted price under any circumstances.
- 8.2 No request relating to advance payment of the ordered materials will be entertained.
- 8.3 The price should be quoted in both in words and figures and in Indian Rupees only.
- 8.4 Taxes will be deducted at source as applicable.
- 8.5 The bidder shall quote for all of the items as mentioned under Financial Bid. L-1 bidder will be evaluated on the basis of total cost and will be so selected.
- 8.6 BSDMA will issue Letter of Award (LOA) to the successful bidder.

- 8.7 Work orders will be issued upon requirement only. Selection of bidder under the RFQ or Issuance of LOA will not guarantee issuance of work order/s and BSDMA will not assume any liability or cost towards it.
- 8.8 Items will have to be supplied as per the quantity and specification mentioned in the work order. The quality of the items supplied should be as per satisfaction of BSDMA. The supplies have to be made at the site of Sonapur Mela.
Failure on the part of successful bidder to do so may result in cancellation of its LOA/Work Order and their Performance Guarantee may be forfeited. In such case, BSDMA may, at its liberty, negotiate with other bidders (L-2 and so on) for the supplies to be made at L1 prices or at negotiated rates. Also in case of exigencies and volume of supplies, BSDMA may request L2 bidder of respective items and so on to make the supplies at the negotiated rate of L-1 bidder.
- 8.9 The rate quoted shall be valid for Sonapur Mela, 2023 from the date of issuing of LOA.
- 8.10 Payment shall be released on submission of bills with copy of work order issued by BSDMA. The satisfactory performance will be the essence under this contract and would need to be executed in the specified time frame and quality as per the work order. BSDMA may also charge penalty up to a maximum of 5% of the payments due, if the performance is not satisfactory. BSDMA may at its discretion can reject whole of the supplies, if they were found to be of unsatisfactory quality. In that case, fresh supplies will have to be made at the bidder's own cost. The decision of Secretary, BSDMA will be final and conclusive in this regard. BSDMA reserves the right to get work done as this risk of cost this the approved vendor.
- 8.11 The continuous unsatisfactory performance may lead to confiscation of performance guarantee and cancellation of LOA. The decision of Secretary, BSDMA will be final and conclusive in this regard.


(Minendra Kumar)
Secretary, BSDMA

Government of Bihar
Bihar State Disaster Management Authority
(Disaster Management Dept)
D-Block, 5th Floor, Sardar Patel Bhawan, Patna-800023
Financial Bid

Sl. No	List of Stationary & Other Items	Quantity	Quoted Rates in Rs. (excluding all taxes)	Unit
1	Construction of Water proof Pandal & Stall with partition of ply wood with white cloth interior, roofing, brown cloth exterior, Three side GI Sheet, Plywood Side wall for pandal etc. all complete (partition walling).	10000 sft (approx.)		per sft
2	Wooden Flooring covered with taped clean carpet in, pandal and corridor	8000 sft (approx.)		per sft
3	Protection Gate of Main Pandal with Entry and Exit Gate. (20' x 7' x 02x02 Pcs) = 280 sq.ft.	280 sft		per sft
4 (a)	VIP Room with Washroom. Size 12' x 10'=120sq.ft .	01 Room		Each Room /per Month
(b)	Common Room with Washroom. 12' x 10'=120sq.ft .	01 Room		Each Room/ per Month
	Toilets including flooring with punning plaster, a commode, a wash basin, piped water supply, towel, soap, odonil, phenyl etc. cleaning after every two hours (all complete). Separately for Male and Female.	02 Toilet		
5	Temporary Stage inside Main Pandal (for Nukkad Programme) Size 30' x 10'(Approx) =300sq.ft .	300 sft		per sft.
6	Curtain / Parda (VIP Room and Common Room)	04 nos		each
7	Flex work with iron frame	As per requirement		per sft
8	Flex without frame	200 sft		per sft
9	Flower decoration near gate and stage (fresh marigold flower)	2 days		per day
10	Balloon for decoration (each bunch of 5 balloons)	10 bunch		each bunch
11	Flower Pots	20 nos		Each
12	Bouquet of 10 Roses (inclusive necessary inaugural items such and ribbon, scissor)	10 nos		each
13	Table with table cloth	100 nos		each
14	Room with toilet on Rent	05 nos		each
(a)	VIP Chair	10 nos		each
(b)	Executive Sofa Set	2 nos		Monthly basis

15	Fiber chair /comfortable chair	150 nos		each
16	Wooden folding cots with Toshak, Bed Sheet, Pillow with cover	70 nos		each
17	Government Electricity Connection	1 nos		each
18	Silent Generator Set 20 KVA Diesel with Operator 24 Hours	1 nos		each
19	Halogen/ L.E.D / Lighting	100 nos		each
20	Metal Light (on Front)	05 nos		each
21	Ceiling Fan	30 nos		each
22	Exhaust Fan	03 nos		each
23	Power Plug	30 nos		each
24	Projector	1 nos		each
25	Music System with mike	2 nos		each
26	Fire Extinguisher (2) (Medium) & Fire balls (3)	5 nos		each
27	Dustbins Big size – 3'	4 nos		each
(a)	Dustbins Medium size – 2'	5 nos		each
28	Sweeper (Per day)	2 nos		each
29	Front Facia (Plywood) above Entry and Exit Gate.	1000 Sft		per sft
30	Bamboo Tree / Show plant	10 nos		Each
31	Day/Night Guard	04		Each
32	LED TV (42") as and when required.	1 nos		Per Piece Per day /Each
33	Trunk box for storage	1 nos		Per Piece one months /Each
34	White sand filling with labour cost for its disbursement (On demand)	(On demand)		Per Tractor
35	Soak Pit	2 nos		Each
36	Wash Basin for Mess	2 nos		Each

- Note: 1. The quantity of the above mentioned items may vary as per the requirement on the spot.
2. The total floor area may also vary as per the availability of the space.
3. The payment will be made on the basis of actual work done on the spot.
4. Include disinfection, Covid Protocol, Fogging for Mosquito & repellents.

(Minendra Kumar)
Secretary, BSDMA