

**GOVERNMENT OF BIHAR**  
**BIHAR STATE DISASTER MANAGEMENT AUTHORITY**  
**(DISASTER MANAGEMENT DEPTT.)**  
 2<sup>nd</sup> Floor, Pant Bhawan, Patna -800001

**Vacancy**

Bihar State Disaster Management Authority invites application for appointment of the post of the Advisor (Technical) for three years (extendable further for two years) through Walk- In-Interview at Pant Bhawan, II<sup>nd</sup> floor, BSDMA, Patna as per the schedule give below -

Sl. No.	Name of Position	No of Position	Date of Walk-in Interview	Nature	Remuneration	Qualification
1	Advisor (Technical)	1 (one ) (unreserved)	07.07. 2020	Contract	Rs.15600-39100 GP-7600 (unrevised) Note:- The Post is equivalent to the Executive Engineer in the State Govt. and the Pay scale is likely to be revised. The remuneration will be fixed as per rules.  OR Pay minus Pension in case of a retired govt. personnel in the abovementioned pay scale	Retired graduate civil engineer in the pay scale of 15600-39100 GP-7600 (unrevised) or equivalent with a five years' experience in the field of building designing/ construction in govt./semi govt. sector. The working knowledge of M.S Word, M.S Excel and Power Point will be necessary.  <b>OR</b> A graduate civil engineer having BE/ B.Tech. degree from IIT/NIT/REC along with a five years' experience in a non-government reputed construction company having its turnover more than 500 crore or Five years' experience of construction designing in a reputed non govt. consultancy organization or a combined experience of five years in both. Candidate must have the working knowledge of M.S Word, M.S Excel and Power Point.  <b>OR</b> A post graduate civil engineer having BE/ B.Tech degree from IIT/NIT/REC along with a three years' experience in a non govt. reputed construction company having its turnover more than 500 crore or a three year experience of construction designing in a reputed non govt. consultancy organization or three years combined experience of the both. Candidate must have the working knowledge of M.S Word, M.S Excel and Power Point.

**General Conditions:-**

- a. Candidates will have to produce the proof of details in original furnished at the time of interview.
- b. Canvassing in any form will attract disqualification.
- c. It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to willfully conceal or misinterpret the facts, his/her candidature will be rejected or his/her employment will be terminated.
- d. Candidates should be well versed with working on the computer including Internet, MS Office application (Word, Excel, Power Point etc.)
- e. Maximum age limit for appointment will be 62years.
- f. The selected person will enter into an agreement in a prescribed format with the Authority.
- g. There should not be any vigilance case or any pending departmental proceeding or any criminal case in any court of law against the candidate.
- h. All provisions of the Bihar State Disaster Management Authority (Functions and Management) Rules, 2012 will be applicable and mandatorily in the entire selection process.

*20/11/20*

**Secretary**

**Bihar State Disaster Management Authority**

## Terms of References

### Post : Advisor (Technical)

**Organisation:** Bihar State Disaster Management Authority (BSDMA).

**Supervisor:** Vice Chairman, BSDMA

**Duty Station:** BSDMA, Patna & DDMAAs (as per requirement).

**Duration:** Initially for Three years or till the services of regular officer on deputation is obtained.

### Selection Process:

1. An Walk-in-interview will be conducted on 07.07.2020 on 2<sup>nd</sup> floor, Pant Bhawan, Bailey Road, Patna. Reporting time for the interview is 10.00 AM to 12.00 Noon. Candidature for the interview will not be allowed after 12.00 noon.
2. The serving candidates must bring NOC from the present employer.
3. Retired person has to furnish supporting document at the time of interview.

### Terms of Reference (ToR):-

1. Preparing relevant guidelines for safe construction
2. Disseminating the relevant guidelines issued by NDMA & State Government and take steps for their implementation.
3. Emphasising the proper implementation of Building Bye Laws.
4. Providing guidance as per BIS Code.
5. Training various stakeholders including Civil Engineers/Masons/Others.
6. Other duties and responsibilities as assigned by BSDMA.

### Knowledge & Competencies:-

- Knowledge of BIS Code and Building Bye Laws of Bihar.
- Proper understanding of a seismic design and retrofitting of old buildings.
- Understanding of earthquake hazards and disaster risk reduction methods.
- Demonstrate an ability to organize and facilitate stakeholder and focus group meeting, and capacity to work with government.
- Project management skills and/ or experience including proven ability to effectively adjust plans to rapidly changing circumstances.
- Ability to operate and lead under pressure and in physically or mentally challenging situations.
- Experience of cross-cultural working environment.
- Excellent computer/IT skills and proficiency in MS Office applications (Word, Excel, Power Point, etc), Internet, Web application etc.

*[Handwritten Signature]*  
11.6.20  
Secretary

**Bihar State Disaster Management Authority**

# Application Form

Affix recent  
passport size  
self-attested  
photograph

1. Post applied for

2. Full Name:

3. Father/Husband's Name:

4. Educational Qualifications:

Qualification	Institution	Specializations/ Subjects	Year	Division
Matric				
10+2 / Intermediate				
Graduation				
Post Graduation				
Any Other				

5. Professional Qualifications:

6. Employment Record

Total Experience (in Yrs.)

Please provide details of all positions held- starting with your present employment and going back to the first - in the space below:

Duration (Year wise)	Organization	Designation	Responsibilities Handled

7. Three reference from supervisors of the last three previous organizations (whichever is applicable) with their names, position, E-mail, Basic phone no. and Mobile no.

8. Language Proficiency : (Rating (1-5) : Excellent -1 / Basic-5)

Language	Reading	Speaking	Writing

**9. Training and Workshop Attended :**

Name	Place / Organization	Date

**10. Achievements**

**11. Publications / Papers Presented:**

**12. Personal Details**

Date of Birth:  
Present Address/ Correspondence Address:  
Permanent Address:  
Email Id:  
Mobile:/Phone (with area code):  
Marital Status:

**13. Certification:**

**I, the undersigned, certify that the information given above is true and correct to the best of my knowledge and belief.**

Signature.....

Full Name .....

Date .....

Place .....