

Vacancy Announcement
Walk-in-Interview

The Authority announces walk-in-interview for the following position on contractual basis:-

1. **Senior Advisor (Technical)** (One Post - Unreserved)
2. **Advisor (Technical)** (One Post - Unreserved)

Selection Process:-

Walk-in-interview would be conducted on **05-08-2016**. Reporting time for the interview is 10:00 A.M to 12:00 Noon, on 2nd floor at the given address. Candidature for interview will not be accepted after 12:00 Noon. The Candidates must bring NOC & notification of the post held in case of serving and last post held in case of retired. Please also bring two Photographs along with handwritten/typed application for the post. For details about the above positions, TORs and application format, please Visit our website: www.bsdma.org/career.aspx

sd/-
Secretary
Bihar State Disaster Management Authority

GOVERNMENT OF BIHAR
BIHAR STATE DISASTER MANAGEMENT AUTHORITY
(DISASTER MANAGEMENT DEPTT.)
 2nd Floor, Pant Bhawan, Patna -800001

Walk-in-interview will be held for following posts purely on contractual basis. The contract will be initially for three years and may further be extended based on the need and performance. Educational qualification, experience and expectations required are given in the table below.

Sl. No.	Name of Position	No of Position	Date of Walk-in Interview	Nature	Remuneration	Qualification
1	Sr. Advisor (Technical)	1 (one) (unreserved)	05.08.2016	Deputation /Contract	37400-67000 GP-8700	Bihar Engineering Service from Water Resources/ Road Contraction/Building Construction Department cadre. For contract: Minimum 10 yrs. of field/ professional experience for Sr. Advisor (Technical)
2.	Advisor (Technical)	1 (one) (unreserved)		Deputation /Contract	15600-39100 GP-7600	Minimum 5yrs. of field/professional experience for Advisor (Tech.)

General Conditions:-

- a. Candidates will have to produce the proof of details furnished in their application, in original at the time of interview.
- b. Only India Nationals need apply.
- c. Canvassing in any form will be a disqualification.
- d. It may be noted that if, at any stage, it is discovered that an attempt has been made by the applicant to willfully conceal or misrepresent the facts, his/her candidature will be rejected or his/her employment will be terminated.
- e. Candidates should be well versed with working on the computer including internet, MS Office application (Word, Excel, Power Point etc.)
- f. Maximum Age limit for appointment on contract basis any case will be 62years.
- g. The selected person will enter into an agreement in a prescribed format with the Authority.
- h. The Applicant should be of good moral character and there must not be any criminal case pending against the applicant in any court of law.


 Secretary

Bihar State Disaster Management Authority

Selection Process:

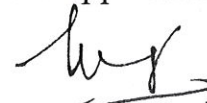
Walk-in-interview would be conducted on **Date 05-08-2016** Reporting time for the interview is 10.00 AM to 12.00 Noon, on 2nd floor at the given address. Candidate for the interview will not be allowed after 12.00 Noon. The serving candidates must bring NOC & notification of the post held. Supporting documents will essentially be required in case of retired persons also.

Terms of Reference (ToR):

- To create awareness about the hazards of Bihar & what the people should do for the safety of buildings.
- To understand sensitization/training of various stakeholders including Civil Engineers/Masons/Others.
- To provide guidance on BIS Code.
- To emphasise proper implementation of Building Bye Laws of Bihar.
- To prepare relevant guidelines for safe construction.
- To disseminate the relevant guideline issued by NDMA & State Government and take steps for their implementation.
- Other duties and responsibilities as assigned by BSDMA.

Knowledge & Competencies:

- Knowledge of BIS Code and Building Bye Laws of Bihar.
- Proper understanding of a seismic design and retrofitting of old buildings.
- Understanding of Earthquake hazards and disaster risk reduction methods.
- Demonstrate on ability to organize and facilitate stakeholder and focus group meeting, and capacity to work with government.
- Project management skills and/ or experience including proven ability to effectively adjust plans to rapidly changing circumstances.
- Ability to operate and lead under pressure and in physically or mentally challenging situations.
- Experience of cross-cultural working environment.
- Excellent computer/IT skills and proficiency in MS Office applications (Word, Excel, Power Point, etc), internet, web application etc.


12/08/2016
Secretary

f Bihar State Disaster Management Authority

**Bihar State Disaster Management Authority
Application form for Vacancies**

Name of the applicant

Affix recent passport
size self-attested
photograph

1. Name of the position applied for

2. Full Name:

3. EDUCATIONAL QUALIFICATIONS:

Institution	Degree(s) or Diploma(s) obtained (starting from latest degree)	Specializations/ Subjects	Year	Division

4. PROFESSIONAL QUALIFICATIONS:

5. TRAININGS / WORKSHOP ATTENDED :

Name	Place/Organization	Date

6. ACHIEVEMENTS

7. PUBLICATIONS / PAPERS PRESENTED:

**Bihar State Disaster Management Authority
Application form for Vacancies**

8. EMPLOYMENT RECORD

TOTAL EXPERIENCE (in Yrs):

Please provide details of all positions held - starting with your present employment and going back to the first - in the space below:

DURATION (YEAR – YEAR)	ORGANIZATION	DESIGNATION	RESPONSIBILITIES HANDLED

9. Three reference from supervisors of the last three previous organisations (whichever is applicable) with their names, position, E-mail, Basic phone no. and Mobile no.

10. LANGUAGE PROFICIENCY: (Rating (1-5): EXCELLENT-1/ BASIC-5)

Language	Reading	Speaking	Writing

11. PERSONAL DETAILS

Date of birth:

Present Address/ Correspondence Address:

Permanent Address:

Email Id:

Mobile:/Phone (with area code):

Marital Status:

**Bihar State Disaster Management Authority
Application form for Vacancies**

12. CERTIFICATION:

I, the undersigned, certify that to the best of my knowledge and belief, this information sheet correctly describes me, my qualifications, and my experience.

Signature(scanned)

Full Name

Date

Place